Apprenticeships

inspiring choices
York & North Yorkshire

OfS Uni Connect Programme

Who are Inspiring Choices?

We support young people as they make decisions about their future education and career.

What we do:

- Run activities in schools and colleges
- Work with young people aged 15 and above
- Opportunities to consider future education options and how to achieve these
- 1 to 1 support
- Organise university campus visits

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Aims of the session:

In this session, we are going to discuss **apprenticeships** in more detail.



What we will cover in the session:

- What apprenticeships are
- Deciding if they are the best option for you
- How to find and apply for apprenticeships

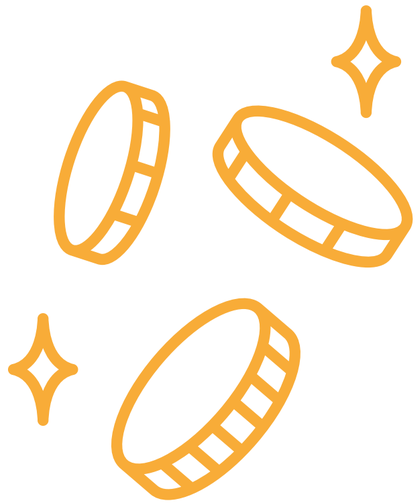
What is an apprenticeship?

Apprenticeships combine working with training and studying.

You spend around 80% of your time in the workplace and at least 20% in the classroom or training.

You will:

- Earn a salary and get holiday pay
- Work alongside experienced staff
- Develop job-specific skills



Types of apprenticeships

Level 2:

- Provide basic knowledge and skills specific to a job.
- Equal to GCSEs.

Level 3:

- Offer more specialised knowledge.
- Equal to A-Levels.

Levels 4+:

- Continue to develop highly specialised knowledge and skills.
- Could lead to you undertaking a degree apprenticeship.

Level 6:

- Allows you to gain an undergraduate degree while you work.
- You spend most of your time work and study at university part-time.

Activity!

Real or not real?

Categorise the apprenticeships in front of you, one side for real and the other for fake.

Answers

The fake apprenticeships were:



Gallery Environment Creator



Spreadsheet Consultant

Remember there are over 700 different types of apprenticeships. So, take your time and research your options.

What will you earn?

As an apprentice, what you earn is dependent on:

- What level apprenticeship you are doing
- What year of your apprenticeship you are in
- Your employer
- Your age



If you are aged 16-18, the current National Minimum Wage rate for an apprentice is **£8.00 per hour.**

You must be paid for:

- Your normal working hours
- Training that's part of your apprenticeship
- Study towards English and Maths qualifications (if they're part of your apprenticeship and you haven't already got grade 4 or above)

Is an apprenticeship right for you?

An apprenticeship is a great opportunity to earn a wage and develop job-specific skills in the workplace! As an apprentice, you will:

- Balance a job with studying and your home life
- Be in a work environment
- Complete regular assessments
- Train for a specific role and industry
- You may need to work toward additional qualifications in English and Maths if you do not achieve at GCSE

How to find an apprenticeship

Gov.uk

- The government website will advertise various apprenticeships in your area.
- **https://www.gov.uk/apply-apprenticeship**

Local business

- If you know any local businesses, you can check their websites directly or get in touch to see if they have any apprenticeships available.



Job sites

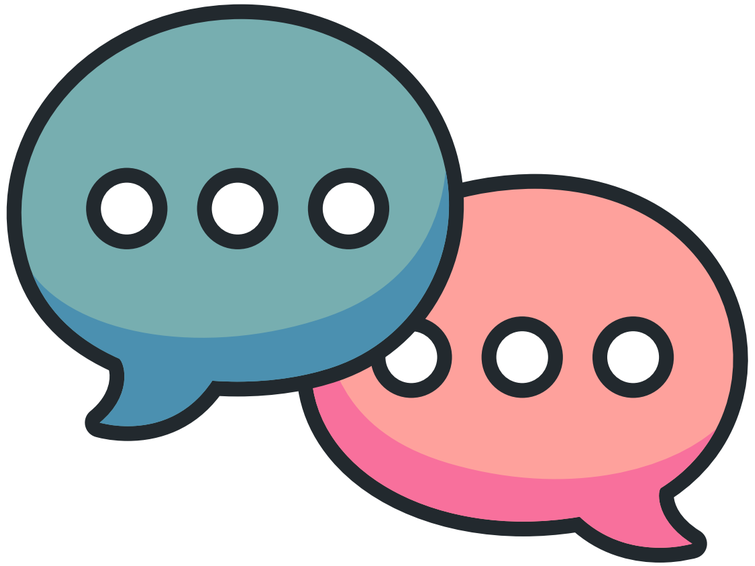
- Job sites such as **Indeed.com** may advertise local apprenticeships and ask you to apply through their online systems.

How to find an apprenticeship

Someone you know

- You may know someone that has their own business!
- Check if they’re willing to take on an apprentice.
- Ask if they have been registered by the government as an apprentice provider.
- Think about asking for work experience with them first.

Remember: Not all employers are registered as apprenticeship providers, so make sure to check.



The application process

Once you've found an apprenticeship you would like to apply for, you need to...

Write a CV - this is the first impression an employer will have of you.

Write a Cover Letter - a short letter to the employer to explain why you are best for the job.

Or you might be asked to complete an **application form**. This will be your personal information and there may be questions for you to answer about your skills.



Interviews

If your application is successful, you will be invited to an interview! Depending on the employer, this could be:

Assessment Centre

- A larger company may invite you to an assessment centre.
- You will be asked to participate in a range of activities and exercises.
- This might include group or individual interviews, skills tests, discussions, a presentation, teamwork activities, networking, and more.

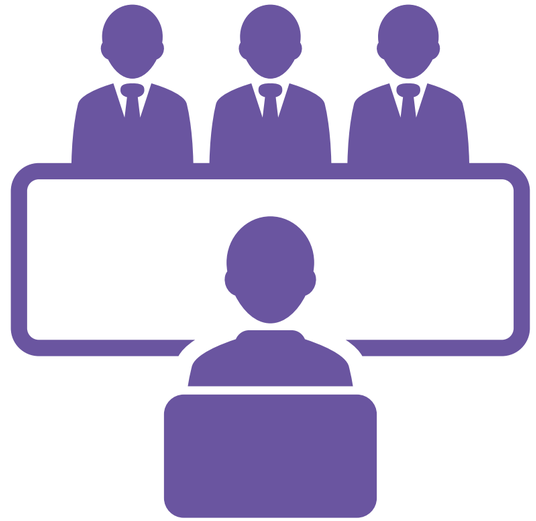
Group Interview

- You will be interviewed alongside others.
- Employers can see how you work within a team.



Interviews

1-1 / Panel Interview



- You will be interviewed individually by one or more people.
- An opportunity for employers to get to know you one-to-one.

Online Interview



- Similar to a 1-1 / Panel interview, you will be interviewed individually.
- It will be on an online platform such as Zoom or Teams.

Activity!

Interview Questions:

In pairs, have a go at answering the interview questions. You can either write down your answers or discuss them with a partner.

In any interview, employers will want to see you showcase interest and commitment, a willingness to work hard and to demonstrate the relevant skills.

Training

As part of your apprenticeship, you will need to both **work and learn**.

Training will take up at least 20% of your time and will take place during your working hours.

Your training may include:

- Attending college or a training centre for a day
- Undertaking online training courses
- Studying by yourself
- Working with a workplace mentor to learn a new skill or shadow them

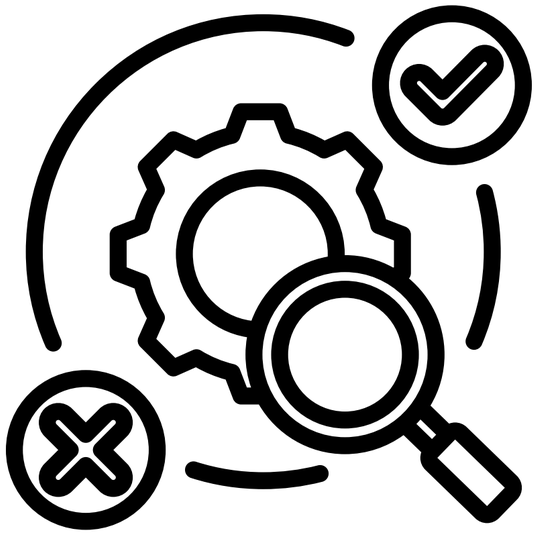


Assessment

As part of your apprenticeship, you will need to do an assessment to showcase the knowledge and skills you have developed as an apprentice.

This will be assessed by someone from your college or local training provider.

The assessment could be:



- Practical skills test
- Workplace observation
- Presentation
- Interview
- Written or multiple choice test

Activity!

A Week in the Life


A day in the life of a Business Apprentice
UCAS
A day in the life of a
BUSINESS
APPRENTICE
UCAS
Watch on YouTube

Activity: A Week in the Life

Think about designing your own apprenticeship and what a week in the life would look like.

For example, what would a week as a veterinary nurse apprentice be like?

Things you might want to consider:

- What day is your training day?
- What would your employer ask you to do?
- What kind of assessment would you do?
- How much would you be paid?



Postcard Feedback

- Your feedback is anonymous (no need to write your name) and helps us to develop and improve our sessions.
- If you can’t think of any improvements, please write ‘nothing’ for question one.
- There are no right or wrong answers, please answer honestly about what you think.
- If there are any questions you really don’t want to answer, it is okay to leave it blank.
- If you have any questions, please ask us.

What others have said:

“Amazing staff, interactive, and good points. ”